The NACAT Corporation
Member Annual Meeting
Minutes
Monday July 16, 2001

I. Monday July 16, 2001

A. Call to Order

The NACAT President, Dan Perrin, called the meeting to order. The members’ meeting of the NACAT Corporation began Monday.

B. Quorum

President Dan Perrin determined a quorum was present.

C. Approval of minutes

Bill Schuster, Secretary of NACAT, distributed the minutes from the 2000 member meeting. It was moved, seconded and passed to waive the public reading of the minutes. It was also moved, seconded and passed to accept the minutes as distributed.

D. Flag Parliamentarian

Flag parliamentarian Dutch Niessingh Jr. presented the United States and Canadian Flags with Ron Brown assisting as color guard.
E. President’s Report

Dan Perrin stated that he has enjoyed the term of president and introduced Bill Routley who will serve the next two years as NACAT President.

F. Welcome

Ken Webb, Vice President-Academic, at Red River College welcomed the NACAT Delegates. He admired the undertaking of hosting a week-long conference and praised the Conference Host Jim Voth and his staff.

G. Executive Vice President 2000-2001

Dan Perrin introduced the Conference Chairperson who also holds the NACAT Executive VP title—Jim Voth. Jim was praised for the tremendous effort of hosting a conference.

H. Host school scholarship award

Jeff Parks presented the host school scholarship award to Robert Michaels. In addition to the recognition and honor, a $1000 check was presented from the NACAT foundation.
I. Keynote Speaker

Vincent Cullen gave the keynote address. -"Capture the INNOVATION".

J. Secretary's report

Bill Schuster discussed the membership meeting minutes. 200 copies were made for the meeting. The 2000 member meeting minutes were approved by the membership

K. Executive Manager report

Al Goodyear reported the following office activities:
• NACAT Advertising-maintained contact with advertisers, gave them deadline, billed them and followed up for collection. Also prospected for new advertisers. He also provided news items for the editor from a variety of sources.
• Maintained communication with IMACA, ATMC ATRA, CAT, CAAT, ICAIA, etc.
• Processed $2,115.80 in Bank of America Credit Card Account for membership fees.
• Worked with Jeff Parks and Tarrant Community College about reprinting our brochure. Jeff arranged for them to make certain revisions and reprint 1000 copies. They were shipped to San Diego at no cost to NACAT.
• Prepared and sent labels of members to legitimate companies at $165 per set.
• Assisted Tim Waters in various matters, i.e., acknowledging award candidates, writing letters, etc.
• Provided mailing list to Jim Voth and provided other requested information.
• Sent a letter of appreciation to contributors to the NACAT foundation.
• Worked with Jessica Levy primarily about the Counselors Project, but also other items pertaining to industry relations.
• Worked with Dan Perrin on a variety of items.
• Complied with all forms to have authority for web page domain moved from Dwayne Huber to Al Goodyear.

![NACAT Membership July 2001 graph]

L. RESOLUTION #163 Membership and budget year change

Dan Perrin explained the change in the membership and budget year. On a motion duly made and seconded, the following RESOLUTION was unanimously adopted.

WHEREAS, the budget year (March to February) has an 8-month lag time from approval to implementation. A new President does not propose a new budget until he has been in office nearly 10 months. This time line makes it difficult to respond in a timely manner to income shortfalls. It also limits the ability to devote resources to special projects in an effective time frame.

A budget and membership year from September 1 to August 31 would be a better timeframe to allow for membership to build before the conference and to allow a shorter time from when new members join at the conference and become active would be September 1. It would also be better for the budget to begin September 1 because the membership approves the budget and its implementation will begin operation within two months.

RESOLVED, that the membership year would change from a timeframe of March 1-February 28 to September 1-August 31. A six-month interim budget March 1, 2002 through August 31, 2002 will be in effect and then new annual budget prepared at next year’s conference (2002) will be submitted by the new President.
The membership year will change to September 1-August 31 by granting all members that have joined or renewed by August 31, 2001, an extended membership to September 1, 2002. Anyone joining after September 1, 2002, will be on the new calendar. The Foundation should follow-up by pledging to cover any budget shortfall caused by the membership extension up to an established amount.

North American Council of Automotive Teachers, inc.

Proposed Interim 2002 Budget
(For Budget Effective March 1, 2002 – August 31, 2002)

<table>
<thead>
<tr>
<th>INCOME</th>
<th>2001/2002 Budget</th>
<th>Proposed Interim 2002</th>
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<tr>
<td>Advertising (Newsletter)</td>
<td>2,000</td>
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<tr>
<td>Membership</td>
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<td>700</td>
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<tr>
<td>Miscellaneous</td>
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<td>0</td>
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<tr>
<td>Previous Conference Income</td>
<td>18,775</td>
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<tr>
<td>Conference Advance Return</td>
<td>1,000</td>
<td>1,000</td>
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<tr>
<td>Dividend Income</td>
<td></td>
<td></td>
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<tr>
<td><strong>TOTALS</strong></td>
<td><strong>46,050</strong></td>
<td><strong>22,235</strong></td>
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<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>2001/2002 Budget</th>
<th>Proposed Interim 2002</th>
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</thead>
<tbody>
<tr>
<td>Awards</td>
<td>1,000</td>
<td>1,000</td>
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<tr>
<td>Executive Manager</td>
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<tr>
<td>Clerical</td>
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<td>200</td>
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<tr>
<td>Conference Advance</td>
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<td>1,000</td>
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<tr>
<td>Conference Committee</td>
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<tr>
<td>Election</td>
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<td>Liability Insurance</td>
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<tr>
<td>Marketing &amp; Industry</td>
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<td>Mid Year Board Mtg</td>
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<tr>
<td>Misc.</td>
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<tr>
<td>NACAT NEWS</td>
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<td>National Office</td>
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<td>Historian</td>
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<td>500</td>
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<tr>
<td><strong>TOTALS</strong></td>
<td><strong>46,050</strong></td>
<td><strong>22,235</strong></td>
</tr>
</tbody>
</table>

Unencumbered - $1,000

Budget was approved by the membership
M. Treasurer report

Wayne Olson explained the current status of the NACAT accounts.

N. NACAT CONFERENCE 2002-Calgary, Alberta

NACAT 2002 is hosted by the SAIT Transportation Department in Calgary Alberta. Rick Martineau - Calgary conference Executive VP reported that this is the third time SAIT has hosted the members of the NACAT organization and he will rely on this experience to help make this our best ever (Ken Girling-advice, Randy Paul-conference treasurer.) He is planning an exciting conference with our theme “Where Technology Meets Innovation”. The conference will be held July 15-19, 2002. All should be part of the excitement and enjoy some western hospitality. http://www.sait.ab.ca/nacat/

Rick Martineau the executive vice president for 2002 and the host of the conference offers the following comments: We brought 12 delegates with us to both support Red River College and to promote our conference. This will be our third conference at SAIT, the previous two were held in 1982 and 1991. We are relying on past experience and new ideas to make next year a success for NACAT and SAIT. Our theme will be “Where Technology Meets Innovation” and plan to demonstrate this through out the conference. Planning a conference is not a one-man job and we have assembled a team of dedicated people to make this a success. If you have been to SAIT in the past you will want to come back and see the changes. We are presently constructing a new 70,000 square foot automotive training centre, a 500,000 square foot Heart of the Campus instructional centre, and a new 14-story student residence. If you have not been there before SAIT is in Calgary Alberta Canada at the foot of the Rocky Mountains. Calgary is a City of 800,000 and home of the famous Calgary Stampede, which will be held the week prior to the conference (July 5-14, 2002). There is much to see and do in and around Calgary so you might want to come early or stay longer. Come and experience our
western hospitality. We have set up a website that you can access at
www.sait.ab.ca/nacat for details about registration, accommodation and attractions. You
can also find out the latest information on Trade Show Booths and/or sign up to present a
seminar. You can also register as an Early Bird and have the opportunity to win back
your registration fee.

We hope to see you in 2002! **NACAT Conference 2002**

**O. Election Results**

The following were the election results from the member meeting.

Wayne Olson ............................ Treasurer 2001-2003

Jeff Hunt ................................. Vice President 2001-2003 President 2003-2005

Jessica Levy ............................. Board 2001-2004

Jeff Parks ................................. Board 2001-2004

Patrick Brown-Harrison (new) ... Board 2001-2004

**P. NACAT 2003**

The Board met and a motion, seconded and approved to accept Alaska Vocational Technical Center, Seward Alaska as the site for the NACAT 2003 conference. **Darrel Deeter** is hereby appointed Executive Vice-President of NACAT, Inc. for 2002-2003.
Q. **Industry & Government Report**

Jessica Levy reported to members the following items.

- The council of advanced automotive trainers (CAAT) is looking for part-time trainers. If you are interested see Jessica http://www.caat.org/

- MAP (motorist insurance program) is developing standards for automotive repair and will be giving them to schools. http://www.motorist.org


- CCAR® sponsors an annual Automotive Career Education Day (ACED) to encourage students to choose careers in the automotive service and collision repair fields. Mark your calendars for Wednesday, October 23, 2002, and the seventh annual "Automotive Career Education Day" http://www.ccar-greenlink.org/
II. Friday, July 20, 2001

A. Schedule

8:00 am Breakfast (Included in registration fees)
9:00 am Closing Keynote Speaker
10:00 am Break
10:30 am Business Meeting & Drawing for Door Prize
12:00 pm Conference Ends

B. Closing Speaker

Susan Christophersen gave the closing keynote address

C. Conference Vice President

Adopted - Board of Director's Meeting – July 15, 2001

On a motion duly made and seconded, the following Resolution was unanimously adopted. RESOLVED, that the position Conference Vice President be created. The position will report to the President. The Conference Vice President will appoint task force members.

D. Conference VP Appointment

Dan Perrin was appointed as Conference Vice President by the board

E. Adjournment

Susan Christophersen
Manager of Service Training
ACDelco. Susan has been with General Motors for 18 years and spent most of that time in Service Training. Prior to becoming Manager of Service Training at ACDelco, she was a GM Service Instructor, Training Program Developer at GM Service Training Group, and Regional Service Sales Manager for ACDelco. She holds an Associate Degree in Automotive Service Technology and a Bachelor's Degree in Supervision and Management from Central Michigan University. Susan is an active supporter of Skills, USA (VICA) for over 16 years. She is the chair for the Michigan Automotive Service Technology competition and also serves on the national technical committee. She is a member of the Car Care Council. Women's Board and Service Technicians Society. For fun, Susan and her husband go racing. She drives a rear engine dragster, and they are both members of a four-member team who drive an '82 Camaro at the Bonneville Salt Flats. Susan also holds a Land Speed Record of 214 mph and is a member of the Bonneville 200 MPH Club.